Date: \_\_\_\_\_

| AO 440 (Rev. 00/12) Summons in a Civil Action  |   |
|--|---|
| United Stati   | ES DISTRICT COURT   |
| I  | District of   |
| Plaintiff(s)   | )<br>)<br>)<br>)  |
| V.   | Civil Action No. ) ) ) ) )  |
| Defendant(s)   | )   |
| SUMMONS  | IN A CIVIL ACTION   |
| To: (Defendant's name and address)   |   |
| A lawsuit has been filed against you.  |   |
| are the United States or a United States agency, or an of P. 12 (a)(2) or (3) — you must serve on the plaintiff an | n you (not counting the day you received it) — or 60 days if you fficer or employee of the United States described in Fed. R. Civ. answer to the attached complaint or a motion under Rule 12 of otion must be served on the plaintiff or plaintiff's attorney, |
| If you fail to respond, judgment by default will You also must file your answer or motion with the court           | be entered against you for the relief demanded in the complaint. t.   |
|  | CLERK OF COURT  |

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

|        | This summons for (nan  | ne of individual and title, if any) |                                 |      |      |  |
|--------|--|-------------------------------------|---------------------------------|------|------|--|
| was re | ceived by me on (date)   | ·                                   |                                 |      |      |  |
|        | ☐ I personally served  | the summons on the individual       | at (place)                      |      |      |  |
|        |  |                                     | on (date)                       |      |      |  |
|        | ☐ I left the summons at the individual's residence or usual place of abode with (name) |                                     |                                 |      |      |  |
|        | , a person of suitable age and discretion who resides there,                           |                                     |                                 |      |      |  |
|        | on (date), and mailed a copy to the individual's last known address; or                |                                     |                                 |      |      |  |
|        | ☐ I served the summons on (name of individual)   |                                     |                                 |      |      |  |
|        | designated by law to accept service of process on behalf of (name of organization)     |                                     |                                 |      |      |  |
|        |  |                                     | on (date)                       | ; or |      |  |
|        | ☐ I returned the sumn  | nons unexecuted because             |                                 |      | ; or |  |
|        | ☐ Other (specify):   |                                     |                                 |      |      |  |
|        | My fees are \$   | for travel and \$                   | for services, for a total of \$ |      |      |  |
|        | I declare under penalty of perjury that this information is true.                      |                                     |                                 |      |      |  |
| Date:  |  |                                     |                                 |      |      |  |
|        |  |                                     | Server's signature              |      |      |  |
|        |  |                                     | Printed name and title          |      |      |  |
|        |  |                                     | Server's address                |      |      |  |

Additional information regarding attempted service, etc: